



BikeNZ Road And Track Council Meeting

Saturday 5th Dec 2009 10.00 am
Air New Zealand Meeting room, Auckland

1. Present/Apologies

Gary Bell (GB), Ivan Aplin (IA), Steve Canny (SC), Lynn Murphy (LM), Mark Ireland (MI), Brian Roulston (BR), Ken Lasenby (KL), Don Buchanan (DB), Bruce Goldsworthy (BG), and Rachael Neutze (RN) BikeNZ. Steve Hurring (SH) arrived at 10:30am

Kieran Turner (KT) BikeNZ CEO Apology

Disappointment was expressed at the absence of the CEO and it was agreed that it is most important that we schedule meetings to ensure his availability.

2. Minutes of previous meeting (08/08/09)

3. Matters arising from the minutes of the meeting of 08/08/09

- 3.1 Ref item 2 - Mike Turtur – surname spelt incorrectly
- 3.2 Ref Item 9.9 – Process for new clubs affiliating. Office still needs to action this with assistance of the Technical Panel.
- 3.3 Ref Item 8.3 G McCauley's has been liaising with Southland for the record attempt 1hour. Details still to be finalised
- 3.4 Ref Item 9.14 Regional programme. Agreed to carry over to next meeting when KT can provide and update.

"That the minutes of 08/09/09 be approved" - Moved IA/MI **Carried**

4. Financial Report

- 4.1 CNZ Account has been moved to RABOBANK and is now operational. Original documents are held at BikeNZ office. Balance unchanged at \$2932

"That the financial report be accepted" - Moved IA/GB **Carried**

5. Ratification of Junior Development Coaches

Robbie Risdon U17Boys from Christchurch
Katri Lake U17 Women from Dunedin
Ken Bewley U19 Men from Rotorua
Lynn Murphy U19 Women from Auckland

Jono Hailstone from Auckland has been also brought on for development as a coach. He is also working in Paracycling area. A panel had assessed these applications, including current coaches Lynn Murphy and Ken Bewley along with Junior Development Councillor Don Buchanan

"That these appointments be ratified" - Moved IA/BR **Carried**

6. Ratification / discussion of Interim Decisions

6.1 National Points Series

Discussion on the document circulated. Further work to be done by the Events Panel on a Masters Points Series. Information regarding NPS is to be re-circulated to Clubs & centres with finalised details, pending the additional review of the Masters point series)

“That the NPS series as circulated 7/10/09 be formally adopted, with the exception of the Masters section”. Moved IA/BG **Carried**

7. Panel Reports

7.1 Coaching (Lynn Murphy)

- Nothing new happening in this area and the lack of progress remains a source of frustration for Council. KT has advised LM that new developments are planned for early in 2010.

7.2 High Performance (Garry Bell)

- Junior worlds review: Issues that arose have been addressed and the full review was documented.
- National Selector Graeme Hunn addressed the meeting on developments in the HP area, including the changes to Olympic cycling events. Some events are possibly being dropped – IP, Points Race and Madison. A decision on this by the Olympic Committee is expected 12 December.
- HP has requested some changes to the Omnium at the Elite Track Champs, along with the inclusion of a standing 250 metre event.
- Womens Programme: This is under review at present. No ETC but there will be more support for Womens road racing going forward.
- Oceania – agreed that the timing was not ideal, particularly for the road events which were not well supported. It was agreed that BikeNZ should have input into any changes to these championships, which have an important development role.
- **Action Required:** *letter to be written to Oceania Federation from BikeNZ Road and Track regarding the need for a review of the date of the championships.*

7.3 Disciplinary Matters

- It was agreed that we have a gap in our disciplinary procedures, specifically in relation to racing incidents that have been escalated by the Commissaires Panel.
- These type of incidents need prompt action
- “That the Technical Panel, the President and the Office formulate a proposal and report back to Council at the next meeting.”

Moved BG/MI **Carried**

7.4 Events (Ivan Aplin)

- Better process required to assist with additional volunteer resources at National Champs Presentation – this is discussed later under the report on the Nationals.
- Criterium Champs: Went well, with 70+ riders, even without the Juniors who were competing at Schools Nationals.
- Championships Funding: caution noted about adding additional champs to the calendar without having secured funding from BikeNZ. Need to work closely with BikeNZ to resource these events adequately.
- Tenders received for National Championships, these are being reviewed.
- TV Cameras: These have created issues at recent major events. Agreed that the Technical Panel formulate a

document that can be issued to the media, one that is simple and relevant to New Zealand conditions.

- Council Reps for the following Championships:
Club Road Nats: MI
Elite Track Nats: SH
Age group Track Nats: LM

7.5 Criterium Champions Jersey

- Criterium Champs - "That the First New Zealand rider in the Open Mens and Open Womens grade events shall be awarded a National Criterium Champions Jersey"

Moved IA / MI **Carried**

7.6 Criterium series

- Good potential but needs good money behind it.
- "That BikeNZ to continue to pursue the concept of a Criterium series"

Moved BG / IA **Carried**

7.7 Junior Development (Don Buchannan)

- Junior Coaches now appointed and working on the job.
- Following the Nationals, Squads have been selected. It was noted that Squads are "fluid", with riders performances critical to remaining within the programme.
- Junior NPS – Desirable if resources permit
- DB advised that he was reluctantly stepping down from the Junior Development role due to work commitments. He will collate a Job Description so the requirements of the role are fully documented.
- The President thanked Don for his contribution since he has been on board.
- Some discussion was held on the Junior Development role and it was agreed that there is scope to provide more focus on the track as well as the road. SC develop a list of opportunities for Jun development and create a calendar of events for road/track.

"That Brian Roulston take on Junior Development role in the interim"

Moved GB / MI **Carried**

7.8 Commercial & Marketing (Steve Canny)

- SC having discussions with KT and GH at BikeNZ around website template. One of big problems with many centres is that they use technologies are not ideal to share information. BikeNZ have spoken with SPARC who have agreed to a review on website/information needs. Review to be finished by December 21st. Designed to be easier for NSO's and regional bodies. The concept is that one master website and a series of "skins" for regional bodies (clubs/centres).
- Ridestrong now up to 13,000 members
- Junior Worlds 2012. Discussion with Australia indicates that 2012 may not be the best year to host the event (Olympic year may mean less funding for organisations to attend). Discussions continue on this matter.
- Charities commission currently reviewing whether sporting organisations can receive funding. BikeNZ will continue to monitor this and have input into any reviews.

- Club marketing “tool box” and membership & licencing are key points to be reviewed. This is a key area that BikeNZ will be working on.

7.9 Technical (Mark Ireland)

- Rule book update was completed and a new Sanction Guideline document was drafted. This will provide Commissaires with more resources and should provide greater consistency across the country.. The new Guidelines will also be posted on the website and send out to clubs/centres.
- Commissaire development: Another Commissaires course was held in Hawkes Bay in September, with 9 National and 3 Centre grade passes.
- Graham Sycamore attended a Road Commissaires Forum in August in Jakarta and has provided a report. He will update commissaires at the Elite Nationals.
- Three new/updated Club uniforms were approved. These approvals have required Council approval, but it was suggested that this responsibility be delegated to the Technical Panel. Moved IA/GB **Carried**.
- Commissaires Exchange programme with Australia continues and PM scholarships have been applied for to assist the selected participants.
- Hats to be made available for commissaries to purchase. RN to follow up with Bryan Simmonds.
- Technical Equipment Regulations - Agreed that through BikeNZ we approach BIANZ members, so that cycle retailers become familiar with the regulations. Tech Panel and BikeNZ to work on this together.
- DVD from UCI on Equipment regulations may be able to be posted on the Ridestrong website. RN to follow up.

7.10 Masters (Bruce Goldsworthy)

- UCI world masters track champs. Some excellent results.
- Masters newsletter went out and Ridestrong group for masters has been welcomed.
- Wrote in report welcome introduction of NPS but that now looks in doubt.
- The recognition of teams going overseas by BikeNZ as the national federation has been discussed at previous meetings and a plan formulated. BikeNZ need to publicise this more with Masters riders. Further to this is a proposal from Wildside travel, Andrea Livingstone currently putting groups together for travelling overseas. Could be of interest to advertise. BG to discuss with KT. Suggested that KT / BG and/or Steve Connell may be able to look an agreement with Air New Zealand.
- Also noted no Waikato Masters Games next year, which is disappointing..

7.11 Advocacy (Ken Lasenby)

- “1.5m” campaign being lead by Ridestrong. John Wilmer (BikeNZ) has done a great job in getting alongside central govt as creating BikeNZ as the voice for cyclists.

8. General Business

8.1 AWD events, Nationals

The ongoing issues with the AWD events at the club Nationals were discussed. A letter received from one of the AWD athletes is being dealt with by the Technical Panel and Commissaires at the event. RN to follow up an official response from these parties. The Events and Technical Panels are working with the Paracycling people to ensure these riders needs are better addressed

8.2 New Club affiliation approval

- The process issues mentioned at the last meeting were further discussed. SC spoke of arrangements with Central Wakatipu when they formed and they had to create a MOU between the centre and club so all is clear. SC to forward on a copy to the Office to include in the Handbook that is being developed.
- “That the 3 new clubs (Auckland Grammar, Waka-Roc and Central Hawkes Bay) be formally approved” Moved KL/BR **Carried**
- The members of these clubs can be licenced now subject to them accepting the usual conditions. The MOU document mentioned above to be sent to centres to use if applicable under their constitutions .

8.3 Equipment regulations & Racing Rules

- The Racing Rules will be reviewed twice a year - following the AGM and also following UCI Regulation updates.
- Reminder to be issued to all clubs and centres re the change to the Junior U15 & U17 regulations (as per the AGM) , as it comes into effect 1 January 2010. The information is already in the Racing Rule book.

8.4 National Points Series

- The NPS as circulated to Council and to the country is to be adopted. A Q. & A. sheet to be formulated to address the main points. This will be an Open Men and Open Womens series only at launch.
- There are issues with a Masters points series, not least suitable events where Masters ride in a designated grade, not being spread across multiple grades within an event. These issues will not be resolved in time for the launch of the NPS.
- “That a Masters NPS be included later in the year and the Events Panel to look at how to enable this” Moved BG / SC **Carried**

8.5 Womens & U23 progress

- Programmes and calendars for Women and U23 are being worked on at present.
- Council approved a Womens section attend Canberra
- HP are entering Tour of NZ. Some thought that there should be a development team as well. Riders will have to pay their own way at these events..
- GB to work with LM on this and also some people who have identified themselves as wanting to be involved. GB will work with RN to put information out.
- U23 Road. Some verbal expressions of interest from coaches wanting to be involved in this area.. Working with riders to provide direction and support for them.
- This has been identified as an area that needs development and has the support of GB and KT. SC to provide a report on how a programme for NZ riders is already working in US as a template for this area. SC believes it is possible to get funding outside of BikeNZ if done properly.

8.6 Trophies (new) Club Champs, Elite champs,

- It was agreed that the “Senior Mens” and “Senior Womens” trophies should sit with the Elite Champs, not the club champs.
- These trophies are to include both the winners of the Elite Nationals and Club Nationals from 2006 to 2009, but will revert to Elite only as from 2010. Office to arrange for the engraving.
- The New Junior Road and Junior Track Trophies are to be presented in Christchurch in January. RN to follow up with Glenn Mcleay re these trophies, donated by BG and Graham Sycamore

8.7 Road Cyclists and Track Cyclists of the Year (2009)

- These awards were ratified Moved BG/LM **Carried**
- Road Senior and Junior awards are to be presented at Elite Roads.
- The Track awards will be presented at the relevant Track Champs.
- BikeNZ office to prepare a press release.
- Road Cyclist of the Year: Greg Henderson
- Junior Road Cyclist of the year: Patrick Bevin
- Track cyclist of the Year: Alison Shanks
- Junior Track Cyclist of the Year: Sam Webster

8.8 Rebranding announcement incl formalising BR&T Brand

- BR& T rebrand has been announced. Noted again that the CNZ name is still the organisations official legal name, but the public brand will be BRT.

8.9 Disciplinary template for clubs and centres

- Wayne Hudson provided good direction for formulating a simple document for clubs and centres to use. MI to draft up in conjunction with the office. Noted that the new Santions Guideline will provide clubs with another resource in this area.

8.10 Criterium Champs report

- The Chief Commissaires report was tabled. Good numbers participating, despite the Juniors being at the Schools champs. A quality field of riders and it benefited from tagging on to another event. (Taupo-Napier).
- Council thanks the Ramblers CC for hosting the championships

8.11 Madison Champs Report

- The Council Delegates (SH) report was tabled. Noted that more information needs to go out to centres well prior to the event. Eligibility:2010 event in 2009 so better information on licence requirements would be useful. Noted that Australia issues "next years' licences as from 1 October, with NZ issuing theirs from 1 November. Some alignment may be possible. Great time of year to hold the event and we need to keep trying to get the NZ national squad to be involved.
- Thanks to Southland for hosting the championships..

8.12 Club Nationals Report

- The Council Delegates (KL) report and the Chief Commissaires report were both tabled.
- A large portion of council were at the Champs.
- It was noted that the entry numbers in age categories need to be checked more thoroughly and grades combined appropriately. Although this has been done in the road race, it should be done in the TT as well (e.g. only one masters 6 women entered in the TT.)
- The last minute hunt for drivers etc could be avoided with more forward planning. A Resources matrix (as discussed at volunteers club road nats below, Item xxx) should be included in the championship guidelines.
- The paracycling issues were discussed earlier
- Thanks to Star & Garter Tasman for hosting these successful championships.
- Graeme Bell was complimented on his very comprehensive Commissaires report

8.13 Transponders Times-7

- RN spoke to report sent out on timing tags and BikeNZ letter of support / assistance with Trust funding applications for buying the timing systems.
- Noted that club personnel will need training once systems have been purchased, IA to follow up with Times 7. Suggestions for improvements in the fixing of the pads to be conveyed also.
- Auckland now purchasing the system.
- The system is key to the NPS and to the goal of having a nationwide database of results that can be accessed by everyone.

8.14 Teams Time trial Champs format

- Several expressions of interest received for hosting the TTT Champs. Urgently need to have a format put in place before tenders can be called. Suggested that for the Masters, the 3 track age categories be used, rather than the 5 year categories. The Technical Panel and Events panel to put this in place (MI & IA), with a target date of 2 weeks (19th December) to report back to Council..

8.15 Volunteer Support at Club Road Nationals

- In order to better manage the manpower resources for the Club Nationals, it was agreed that a list of tasks that require helpers be formulated and sent out to clubs

when entries are called for. The possibility of aiming for 1 helper per certain number of entries be considered. This will alleviate the need to find drivers etc at the last minute on race day..

- “That Events Panel investigate the feasibility of seeking club volunteer support with the entries”.
Moved IA/BR **CARRIED**

8.16 Update Elite/U23 Road Championships

- BR provided an update on the technical management of the Elite Champs following a meeting in Christchurch with Chief Commissaire Zac Prendergast and the Police.
- The nature of the course may require changes to how rider support is provided, ZP will be discussing this with John McDonnell. Any changes will be communicated to the country ASAP.
- Some road works on the circuit, if these are not completed in time, a back up diversion can be used..
- RN also spoke about her ongoing work with Event Organiser Simon Hollander around promotion of the event. Some issues at present with the online entries, these may be switched across to the BikeNZ site to resolve the problem.

8.17 Life Membership nomination

- The Life Membership nomination that was received too late for the 2009 AGM is to be looked at for the 2010 AGM. RN / GB to check that the appropriate paperwork is received by the 31 Dec cut-off, so the application can then be considered by Council.
- RN to also put a reminder out to clubs & centres regarding any Notices of Motion, which must also be received by 31 December

8.18 Bike Measuring Jigs

- BR to speak to Paul Dahl regarding cost of getting bike measuring jigs made, RN will then advise clubs/centres, seeking interest from those who may wish to purchase.

8.19 Championship Tenders

- Tenders received for National Championships to be evaluated, most likely at a meeting during the Elite Champs in January. RN to send out all of the applications received to the Events Panel and also to send acknowledgement back to those that applied.

8.20 Trade Teams / Club Champs

- Discussion around Trade Teams eligibility to race at the Club Nationals, as to whether or not this is desirable and in keeping with the concept of these Champs. Discussion to be continued by email and decision made regarding this.

8.21 BikeNZ Board

- Garry Bell updated the council on the BikeNZ Board strategy meeting in Taupo on Friday November 27th. Noted that the new Board are keen to meet with BRT Council at some stage.

Date for next meeting

Agreed that some Councillors are having time at the meetings cut short due to flight times. RN and GB to review the location, venue and timing of the meetings to ensure that everyone can participate fully.

Date and time of next meetings (Feb & May) TBC

Meeting closed: 5.05pm